



# Asean Football Federation

Established 31.1.1984

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4 October 2024

General Secretaries

Member Associations of Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand and Vietnam

Dear Sirs,

## **ASEAN MITSUBISHI ELECTRIC CUP™ 2024 FINAL ROUNDS GROUP COMPETITION**

I hope this letter finds you well and in excellent health.

As part of our preparations for the above competition, please find attached the following documents for your kind perusal:

1. ASEAN Mitsubishi Electric Cup™ 2024 Tournament Regulations (Attachment 1)
2. ASEAN Mitsubishi Electric Cup™ 2024 Hosting Obligations (Attachment 2)
3. ASEAN Mitsubishi Electric Cup™ 2024 Registration Forms and Team Kit Colours Form (Attachment 3)
4. AFF Safeguarding Declaration Form (Attachment 4)
5. AFF Integrity Declaration Form (Attachment 5)
6. Pre-Competition Medical Assessment (PCMA) (Attachment 6)
7. AFF Member Association Declaration of Agreement to the PCMA (Attachment 7)
8. Player and Examining Physician Declaration for PCMA (Attachment 8)
9. ASEAN Mitsubishi Electric Cup™ 2024 Summary of Key Information (Attachment 9)
10. FIFA Application for Hosting a Tier 1 International Match or Competition Form (Attachment 10)
11. FIFA Application for Participating a Tier 1 International Match or Competition Form (Attachment 11)

The updated ASEAN Mitsubishi Electric Cup™ 2024 Match Fixtures will be provided in due course.

Please also find below the key timeline for your necessary action:

<b>No.</b>	<b>Item</b>	<b>Submission Deadline</b>
1	Deadline of submission of signed Hosting Obligation	18 October 2024 (Friday)
2	Deadline of submission of signed Participating Team Obligation	24 October 2024 (Thursday)
3	Deadline of submission of FIFA Application for Participating a Tier 1 International Match or Competition Forms to Host MAs	8 November 2024 (Friday)
4	Deadline of submission of match authorisation requests to FIFA/AFC by Host MAs	17 November 2024 (Sunday)
5	Deadline of submission of: <ul style="list-style-type: none"> <li>a) Registration Forms with corresponding registration documents</li> <li>b) Team Kit Colours and high-resolution images of all team equipment</li> <li>c) AFF Safeguarding Declaration Form (signed by all registered players and team officials)</li> <li>d) AFF Integrity Declaration Form (signed by all registered players and team officials)</li> <li>e) Email address for disciplinary notices</li> <li>f) List of Local Organising Committee</li> </ul>	17 November 2024 (Sunday)
6	Briefing by Host MAs to their respective visiting participating teams	To be conducted no later than two (2) weeks prior to kick-off of the Final Rounds
7	Deadline of submission of: <ul style="list-style-type: none"> <li>a) MA Declaration of Agreement to PCMA Form</li> <li>b) Player and Examining Physical Declaration for PCMA (all registered players)</li> <li>c) Copy of team's insurance coverage (travel and medical)</li> </ul>	28 November 2024 (Thursday)

8	Submission of evidence that an integrity seminar/workshop was conducted by the PMA to its Players and Officials prior to the Competition	6 December 2024 (Friday)
9	Final Registration	During the Match Coordination Meeting
10	Team Participating Survey	On departure day after the team's last match

If you have any questions and/or require any further information, kindly contact Richard Joson at [richard.json@aseanfootball.org](mailto:richard.json@aseanfootball.org), Maja Año at [maja@aseanfootball.org](mailto:maja@aseanfootball.org), Noraini Taha at [noraini.taha@aseanfootball.org](mailto:noraini.taha@aseanfootball.org) and me at [winstonlee@aseanfootball.org](mailto:winstonlee@aseanfootball.org).

Thank you for your kind attention and cooperation.

Yours sincerely,



Winston Lee  
General Secretary

cc: Major General Khiev Sameth, President of ASEAN Football Federation

Enc: As stated